



**OFFICE OF THE SENIOR VICE PRESIDENT  
FOR HEALTH SCIENCES**

## University of Arizona Health Sciences (College of Medicine-Tucson)

### Criteria for Membership in the Graduate Faculty for Clinical Translational Sciences<sup>1</sup>

#### A. Prologue:

- 1 As specified in UHAP Policy 3.1.04:

Members of the graduate faculty have special privileges and obligations within graduate education, especially related to thesis, dissertation and other culminating capstone project committee roles and membership, as well as graduate student advising and mentorship. Graduate faculty membership is automatically granted to tenured and tenure-track faculty and continuing-status and eligible academic professionals with faculty titles and may be granted selectively to career track faculty or others. The Graduate College, in coordination with the academic colleges and programs, oversees the criteria, processes, and procedures related to the granting, review, and in rare cases of unacceptable performance, the remediation or removal of graduate faculty membership to ensure the quality of graduate programs and delivery of graduate education

- 2 The Graduate College policies governing graduate faculty membership are set out here: <https://grad.arizona.edu/policies/academic-policies/graduate-faculty-policy>
- 3 Members of the Graduate Faculty are expected to maintain the “Responsibilities of Graduate Faculty”, as outlined in section 4.1 of the Graduate College policy.

#### B. Tenured/Tenure-Eligible, Continuing Status/Eligible Academic Professionals

As per UHAP Policy 3.1.04 and section 1.1.1 of the Graduate College Graduate Faculty Policy<sup>1</sup>, Tenure-eligible/tenured faculty and Continuing Status eligible/Continuing Status academic professionals with faculty appointments are automatically members of the Graduate Faculty in Clinical Translational Sciences.

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<sup>1</sup> <https://grad.arizona.edu/policies/academic-policies/graduate-faculty-policy>

## C. Members of the Graduate Faculty in Other Programs without FTE in Clinical Translational Sciences

Faculty who are members of the Graduate Faculty in other programs but who do not hold FTE in Clinical Translational Sciences may serve as members of the Graduate Faculty in Clinical Translational Sciences with the following criteria:

- a. Must be actively engaged in research or meaningful scholarly activity.
- b. Unless the prospective member recently completed formal academic training, should have a publication record including recent publications.
- c. Should have sufficient post-doctoral experience, which may include any of the following:
  - i. Research (can consider number of publications – overall or as first author; grants; conference presentations; invited talks)
  - ii. Clinical training
  - iii. Teaching (can consider courses taught/led/developed; participation in courses as a lecturer)
  - iv. Work in industry (can consider publications, inventions, patents)
  - v. Mentorship (can consider level and number of trainees)
  - vi. Other service
    1. Grant or journal reviews
    2. Editorial duties on a journal
    3. Grand rounds lectures
    4. Outreach activities (public, government)
    5. Administrative roles in department or college (including GME programs)
    6. Leadership positions in professional societies/associations
    7. Development/leadership roles in programs or centers

## D. Emeritus Faculty

As per section 1.1.2 of the Graduate College Graduate Faculty policy, faculty who have been awarded Emeritus status by the President of the University of Arizona are automatically members of the Graduate Faculty in their programs, so long as they continue evidence of currency in their field.

## E. Criteria for membership of Career Track Faculty and Continuing Status/Eligible professionals without faculty titles.

Career Track Faculty and Continuing Status and CS-Eligible academic professionals without faculty titles may be recommended to be appointed to the Graduate Faculty in Clinical Translational Sciences if they meet all of the following criteria:

- a. Must hold a faculty position at the University of Arizona (including Associate and Affiliate faculty).
- b. Must be actively engaged in research or meaningful scholarly activity.
- c. Unless the prospective member recently completed formal academic training, should have a publication record including recent publications.
- d. Should have sufficient post-doctoral experience, which may include any of the following:
  - i. Research (can consider number of publications – overall or as first author; grants; conference presentations; invited talks)
  - ii. Clinical training
  - iii. Teaching (can consider courses taught/led/developed; participation in courses as a lecturer)
  - iv. Work in industry (can consider publications, inventions, patents)
  - v. Mentorship (can consider level and number of trainees)
  - vi. Other service
    1. Grant or journal reviews
    2. Editorial duties on a journal
    3. Grand rounds lectures
    4. Outreach activities (public, government)
    5. Administrative roles in department or college (including GME programs)
    6. Leadership positions in professional societies/associations
    7. Development/leadership roles in programs or centers

## F. Criteria for the endorsement to chair a Doctoral Committee.<sup>2</sup>

The following additional criteria are used to determine if a member of the Graduate Faculty in Clinical Translational Sciences has the endorsement to chair doctoral committees. Faculty with the endorsement to chair doctoral committees are expected to maintain the responsibilities outlined in section 4.4 of the Graduate College policy.

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<sup>2</sup> Note that the Graduate College does not maintain a list of who is entitled to chair doctoral committees. It is the responsibility of each program to ensure that graduate committees are composed of program-approved members and are chaired by appropriately qualified faculty. The program does this verification when the DGS approves GradPath committee forms.


In addition to meeting the general requirements for inclusion in the graduate faculty, a faculty member who will chair a Ph.D. student's committee must have sufficient resources available to enable the student to complete their dissertation research (e.g. a laboratory with needed supplies, clinical research program with sufficient subjects, etc.) and be able to provide funding as needed.

See also section 1.1.5 of <https://grad.arizona.edu/policies/academic-policies/graduate-faculty-policy> for important information about the endorsement to chair criteria.

## G. Vote on Membership in Clinical Translational Sciences Graduate Faculty

In order to add a faculty member under section E, the Clinical Translational Sciences graduate program shall forward a nomination for approval to the College of Medicine-Tucson Dean's office, including a current CV after a consensus vote to approve the new member by the Clinical Translational Sciences Co-Directors.

Program Approval Graduate Faculty Criteria: Approved April 18, 2021 [by a vote of 14 in favor and 1 opposed]

Academic College Dean's office approval  Date \_\_April 26, 2021\_\_

Graduate College Approval \_\_\_\_\_ Date \_\_\_\_\_